

**BOARD OF LOS ANGELES CONVENTION
AND TOURISM DEVELOPMENT**

Regular Meeting Minutes
December 17, 2014
9:00 a.m.

The Board of Los Angeles Convention and Tourism Development (Board) convened a regular meeting on Wednesday, December 17, 2014 at 9:06 a.m. at the Los Angeles Convention Center (LACC), located at 1201 S. Figueroa Street, Los Angeles, CA 90015, in the Executive Board Room.

PRESENT:

President Jon Vein
Vice President Ray Bidenost
Commissioner Otto Padron

Bud Ovrom, Executive Director –

Los Angeles Department of Convention & Tourism Development (CTD)
Tom Fields, Assistant General Manager & Chief Operating Officer – CTD
Marla Bleavins, Assistant General Manager, Finance & Administration – CTD
Glyn Milburn, Business Team Representative – Office of the Mayor
John Wickham, Legislative Analyst – Office of the Chief Legislative Analyst (CLA)
Terry Martin Brown, Assistant City Attorney – Office of the City Attorney
Deborah Weintraub, Deputy City Engineer – Public Works/Bureau of Engineering
Brad Gessner, Sr. Vice President & General Manager – AEG Facilities
Barbara Kirklighter, Vice President, Revenue Strategy –
 Los Angeles Tourism & Convention Board (LATCB)
Javier Cano, General Manager – JW Marriott
Brandon Feighner, Vice President – PKF Consulting
Cristine Villorante, Executive Administrative Assistant – CTD

ABSENT:

Commissioner Nicole Duckett Fricke

Item 1. Call to Order – President Jon Vein called the meeting to order.

Item 2. Public Comment – There was no public comment.

Item 3. President's Comments

President Vein announced the resignation of Commissioner Gillian Zucker. In addition, President Vein and Mr. Brad Gessner provided information about the 2014 L.A. Veterans Stand Down event happening at the LACC on December 20-22, 2014.

Item 4 Approval of the Meeting Minutes from December 3, 2014

Meeting minutes were approved by general consensus.

Item 5 Room Block Agreement

Mr. Bud Ovrom reported on the Room Block Agreement and requested the Board's approval to recommend that CTD staff to work with the CLA, AEG, and LATCB to

review documents in an effort to make the necessary improvements in future agreements.

Upon further discussion, President Vein requested that the item be tabled until the second meeting in February of 2015.

Item 6. CIP Report

Mr. Tom Fields updated the Board on the Capital Improvement Projects. All 14 projects are actively in progress and on target for completion before next year's E3 Expo.

Item 7. LATCB Contract Update

Ms. Marla Bleavins reported that the LATCB contract was approved by the Trade, Commerce, and Tourism Committee and the Economic Development Committee on December 9, 2014 and approved by the City Council the following day without delay.

Item 8 Second Amendment to the New Hall and Event Center Implementation

Mr. Ovrom reported that the second amendment to the New Hall and Event Center Implementation Agreement was approved by the City Council yesterday, December 16, 2014 and introduced Mr. John Wickham from the CLA's office who updated the Board on the schedule for Plan B.

Mr. Wickham informed that Board that there will be a public review process planned for next month, January of 2015, which will help structure the final instruction to the architects. The final implementation will convene next year.

Item 9 Hotel Request for Information (RFI)

Mr. Ovrom reported that CTD will stand down on the RFI at this time and report back to the Board at a future meeting.

Item 10 Draft Annual Report, FY 2013/14

Mr. Ovrom provided the Board with a final mock-up of the Annual Report which is ready to go to press.

Item 11. Agenda Forecast / Special Topics

The next Board meeting is scheduled for Wednesday, January 7, 2015. AEG will present a first year review on January 21, 2015.

ADJOURNMENT

The meeting was adjourned at 9:54 a.m.